

**Transition Tynedale Limited**  
**A private company, limited by guarantee (no share capital issued)**

**Company number 08135495**

**NOTICE IS HEARBY GIVEN** that the next Annual General Meeting of **Transition Tynedale Limited** will be held at Hexham Community Centre on Saturday 2nd December 2023, 10.00am, to transact the following business.

**AGENDA**

1. Introduction and Welcome  
Outline of AGM given by meeting chair.
2. Minutes of the last AGM held on 25 March 2023: to be agreed and matters arising.
3. To present and consider the report of the directors including accounts.
4. The confirmation or otherwise of the continuation of membership or retirement of those members of the board of directors retiring under the rules in the company articles of association.
  - 4.1 In line with the requirements of the articles of association, all current directors are required to step down.
  - 4.2 Appointment of directors (the articles require a minimum of 3 directors)
  - 4.3 Appointment of treasurer and secretary.
5. Resolutions  
None
6. Members' proposed resolutions. Details of any such resolutions will be given once proposed resolutions are received. Proposed resolutions should be sent to the Secretary by 10.00am on Friday 01 December 2023. A revised agenda will be issued immediately thereafter.
7. Any other business.
8. Meeting close.